Northland Utilities
An ATCO and NI Company

Premise Vacancy Agreement for Rental Properties

Please provide a list of your rental properties with the complete service address. If you need more space, attach a list to the back of this form.

Owners Name	City/Town	Civic or Legal Address

For the rental properties listed, **CHOOSE WITH AN "X"** which option is to be followed when tenants vacate the premises. If you choose the 2nd Option please ensure you select Option A or B as well.

☐ **Power left on and switched to your name**
There will be a service fee* added to your power bill each time the power is put back in your name. You will be billed under the current rate (customer or demand charge plus energy charge).

☐ **Phone for Instructions (If you select this option you MUST also select Option A or B)**
Northland Utilities will attempt to reach you with the contact information that has been provided below. It is the contact person's responsibility to ensure we are provided instruction within 24 hours of how we are to proceed.

☐ A. If Northland Utilities is unable to make contact, power is to be moved to owner's name.
There will be a service fee* added to your power bill each time the power is put back in your name.

☐ B. If Northland Utilities is unable to make contact, power is to be disconnected.

Please note of the following:

1) As per Section 9.1 of our Terms & Conditions, Northland Utilities is not liable for any damage that occurs due to the power being disconnected.
2) This agreement is only for when the tenant vacates the premise. If premise is disconnected for any other reason, such as non-payment, effort will still be made to notify you that power will be shut off using contact information below. This notification will be done in order to prevent damage to property.
3) It is your responsibility to notify our company in writing if you wish to add, delete or cease to own any of the listed properties.

Return your completed form by fax, email or to our office at:

Northland Utilities (Yellowknife) Limited
481 Range Lake Road
Yellowknife, NT
Fax: 867-920-2099
Email: northlandutilitiesyk@atco.ca

Northland Utilities (NWT) Limited
1 – 66 Woodland Dr
Hay River, NT
Fax: 867-874-6829
Email: northlandutilitiesnwt@atco.ca

Please Print

Owners Name: _____
(Legal business name if applicable)

Mailing Address: _____

_____

CONTACT PERSON INFORMATION:

Contact Person Name: _____

Contact Person Phone #: _____ Contact Person 2nd Phone #: _____

Email Address: _____

_____ _____ _____
Printed Name Signature Date

Service fees subject to change based on Public Utilities Board approval